



SENDING BACK A DEVICE QUICK GUIDE



SYSTEMAGIC
DOING IT DIFFERENTLY

Click on the Magnifying glass in the
top right corner:



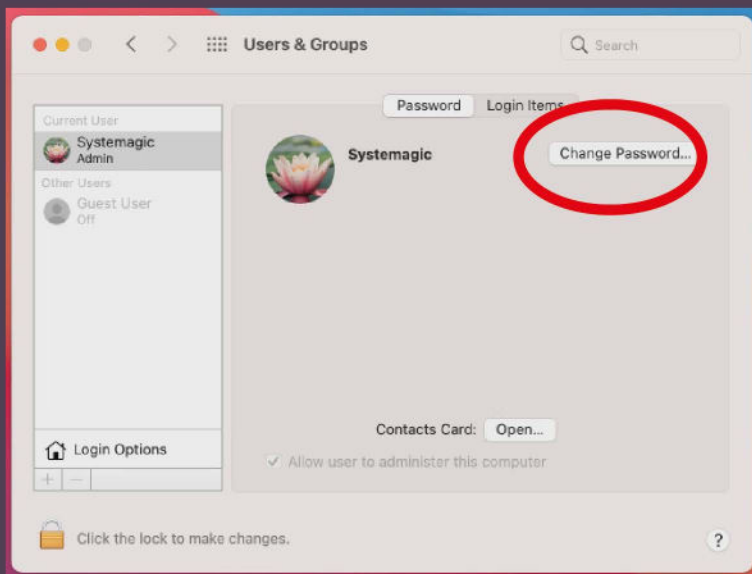
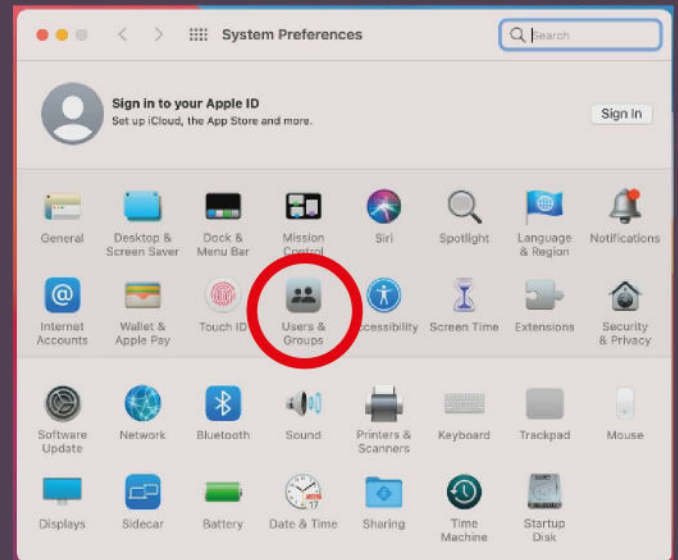
Type in **System Preferences**
and click enter or click on the suggested
program



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2.

Click on
'Users & Groups'



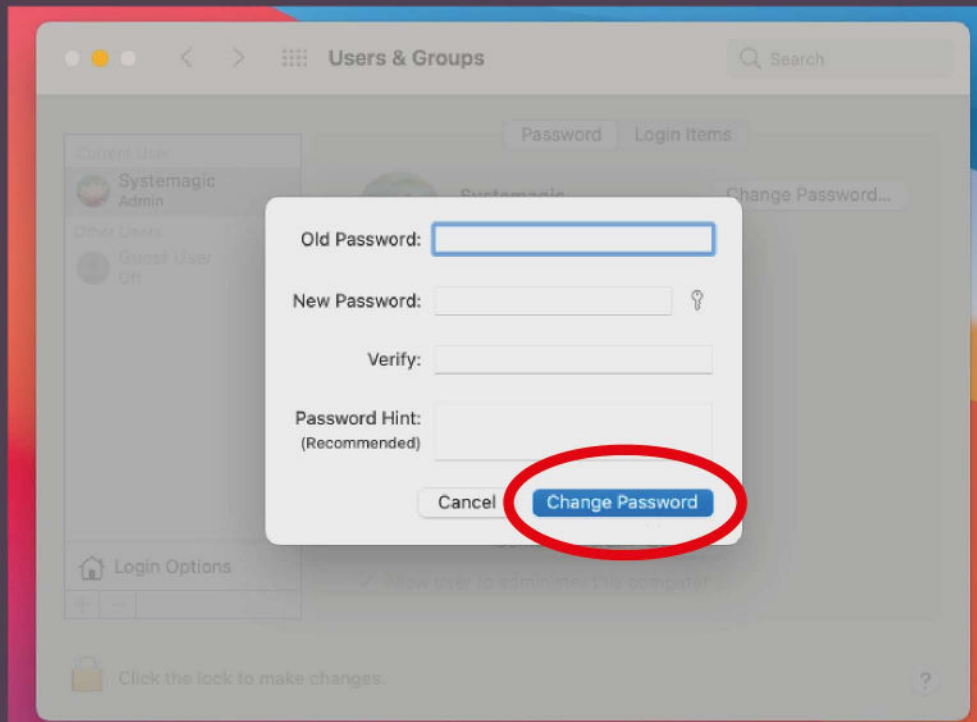
Click on
'Change Password'



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Type in your existing password and then enter your new password. Then click **'Change Password'**

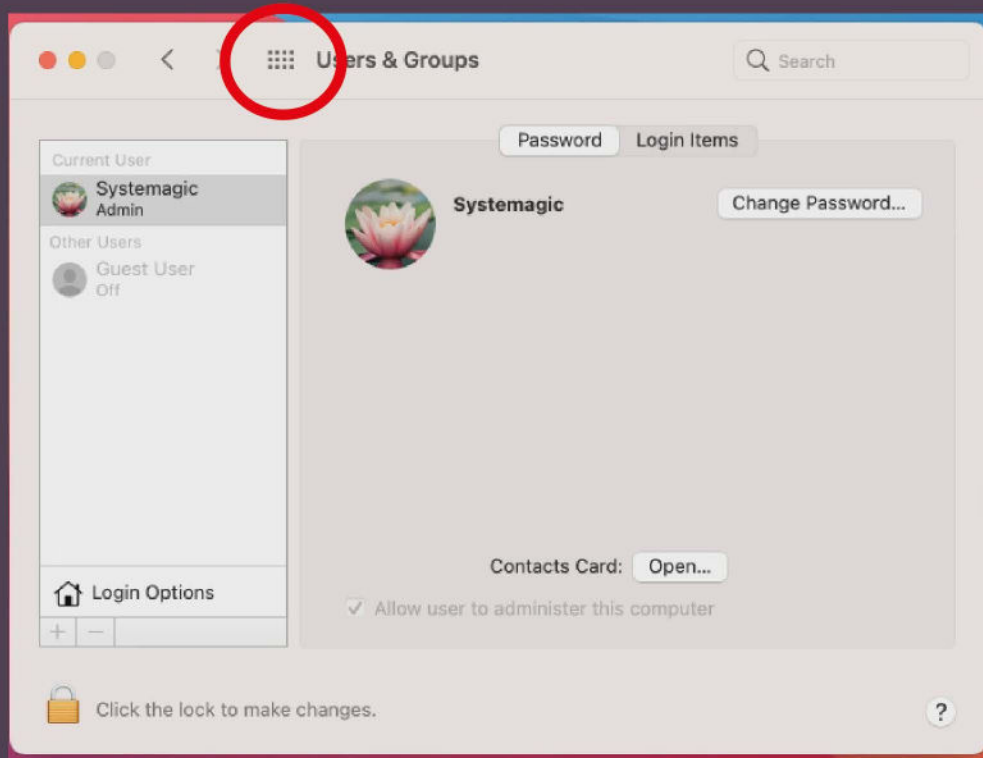
3.



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4.

Click on the **12 dots** in the top left corner of the window

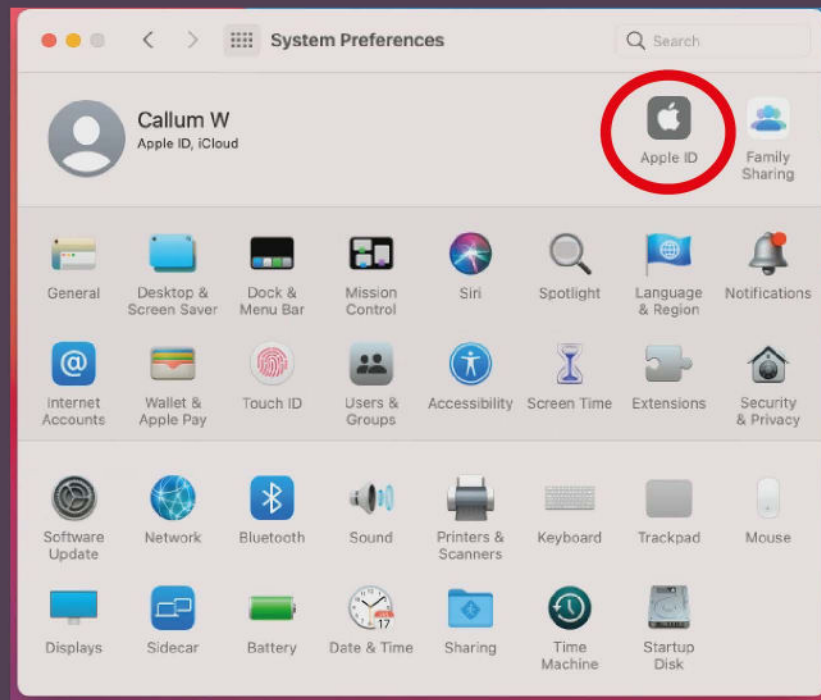


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5.

To deactivate Find my mac **click on 'Apple ID'**

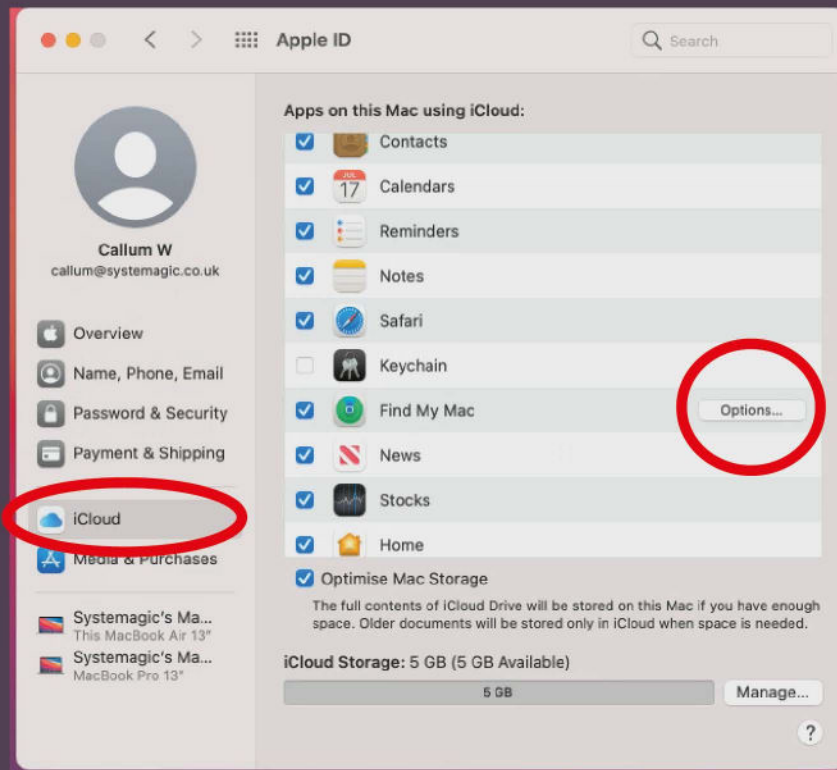
Note – if this is not showing then you are not signed into find my mac.



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Click on 'iCloud' then 'Options'
next to find my mac

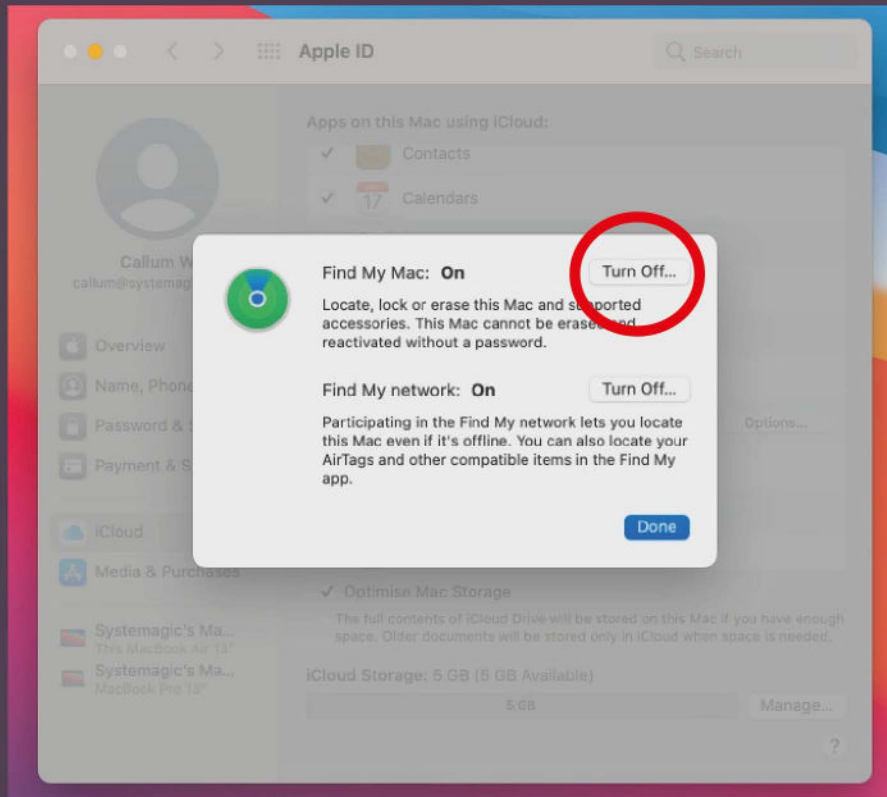
6.



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7.

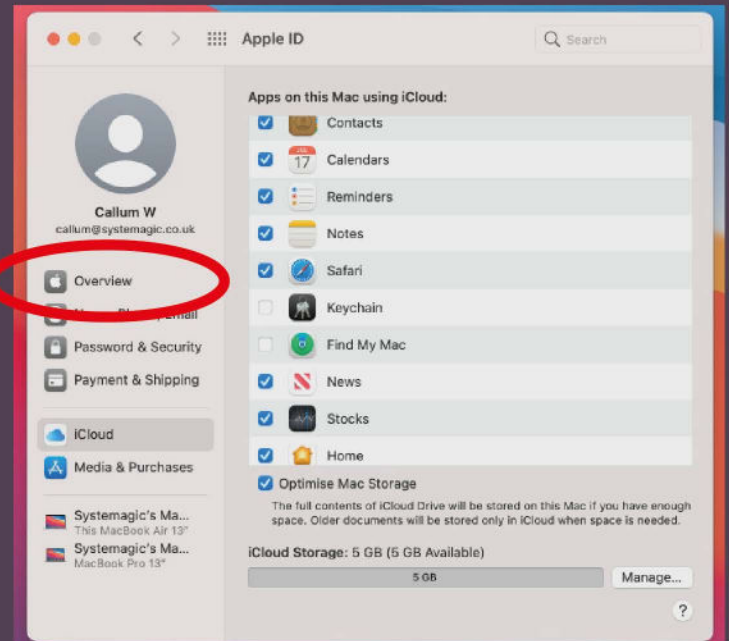
Click **'Turn Off'** next to Find my Mac: On



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Click
'Overview'

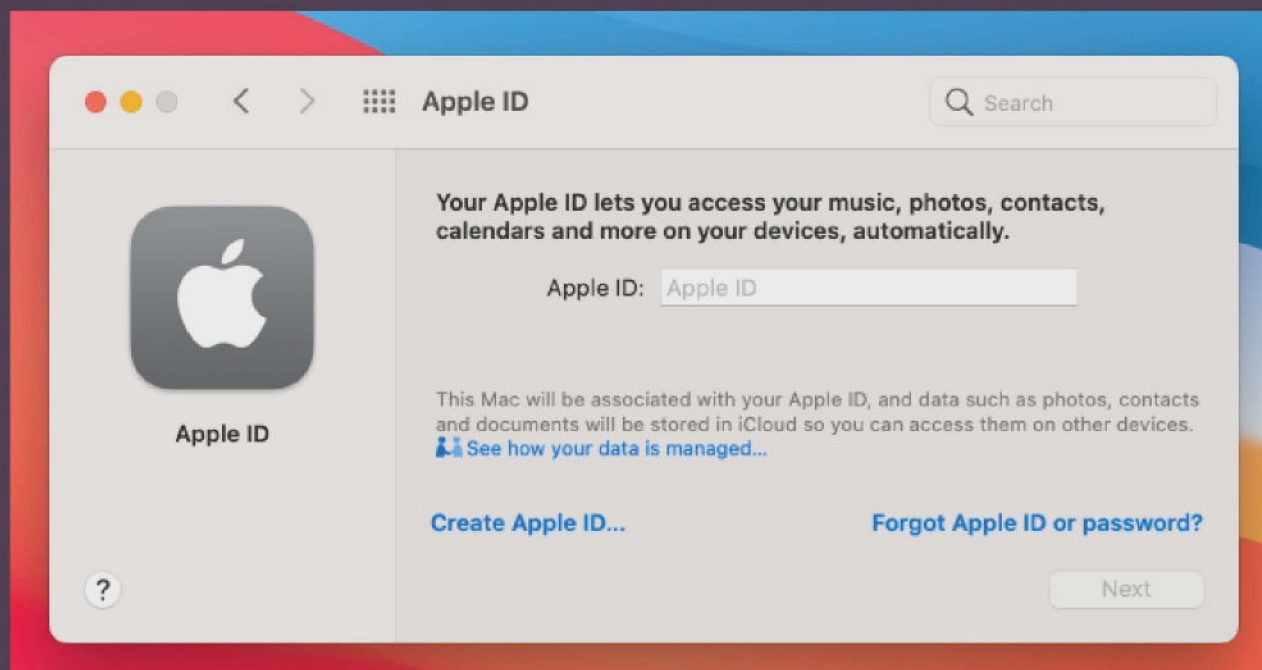


Then click 'Sign Out'



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If you have signed out correctly, the following **window** will show.



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All done! Your device is ready to be
sent back.



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